



Barrow Accommodations & Reservations Policy

Effective 9 March 2009

Revision 5 March 2010

Except for PIs associated with the grant activity being carried out, researchers working in Barrow in 2010 will generally be housed in multi-bedroom leased huts. If space is available, the PIs will have an option to stay in the NARL Hotel where space is extremely limited. Hence, making your reservation well in advance is advised. Depending upon the size of a science group, hut space may be dedicated to a specific group, or shared between groups.

Researchers who desire to opt out of this shared space may rent hotel rooms for the duration of their stay and pay for this from their grant dollars. CPS and BASC will not provide researchers with hotel rooms, make reservations, or reimburse researchers for hotel rooms.

To implement this process and allocate the space to best serve researcher needs, CPS and BASC require reservations be made well in advance of the desired arrival date. CPS and BASC will attempt to co-house science teams, but this is dependent on availability and group size. The longer one waits to make one's reservation, the less likely that a research team will be housed in the same hut. Field team members will use an online Google Form to request their reservations: <http://spreadsheets.google.com/viewform?hl=en&formkey=cDcxU2ZhNml0dy1mZ0FYQnNhLTiiUIE6MA>. Approved reservations can be viewed at: <http://spreadsheets.google.com/pub?key=p71Sfa6itw-fgAXBsa-9bRQ>. Reservations must be completed **no later than 3 weeks prior to desired arrival**.

CPS and BASC request that each project assign a logistics point of contact (project POC) from within the science group if the PI cannot be present at each site visit. The project POC's responsibility is to make sure that all the appropriate information has been provided to CPS and BASC within required deadlines (including meal plan selection). CPS and BASC will work with the project POC to identify and respond to missing information, personnel changes, special requirements and other eventualities. The project POC will also be responsible for communicating important information on behalf of CPS and BASC to the project team members.

If the project requests accommodations during peak periods, CPS and BASC may ask them to shift their dates in order to fit within available leased housing. CPS and BASC may require researchers to change lodging, to accept temporary arrangements in response to emergencies such as electrical or plumbing problems, and to accept housing density increases during periods of high demand.

If CPS and BASC are not given sufficient notice via the reservations form of the arrival and departure of team members and/or if a team member arrives without a reservation, the researcher must arrange and pay for hotel accommodations until a space opens up in the hut schedule. Last minute arrangements may also involve a lower level of comfort and convenience.

Researchers may extend a stay in Barrow only with prior approval. If the request is beyond the approved NSF support scope, NSF approval is also required. Accommodations are subject to availability and often fully subscribed during peak summer periods. Researchers who extend a stay may be required to change lodging and / or pay for their expenses. Although Barrow is accessible by commercial airline with attendant benefits and convenience, the housing, transportation, communications, and meal accommodations in Barrow are not as expansive and flexible as they are in other places served by commercial airlines. All researchers who plan to visit Barrow should keep this in mind as they plan their field operations. Adaptation and willingness to accept the limitations of a field situation are essential traits of a researcher planning to work in Barrow.

Frequently Asked Questions

What are the accommodations like?

In general, you will be housed in Quonset huts for the duration of your stay. These huts are refurbished artifacts of the US Naval Arctic Research Laboratory, owned by the Ukpeagvik Iñupiat Corporation. The buildings vary in size from a one bedroom, 380 sq foot unit within walking distance of the research location to a 15-bunk, two bathroom bunkhouse located in the community of Barrow, several miles from the research location.

I have chosen the meal plan where I may need to prepare my own food. What can I expect for cooking?

Each hut has a kitchen with a gas cooktop and oven, sink, and refrigerator. Cleaning products, some pots and pans, and some flatware and dishes are in the kitchens. Each hut is not outfitted identically. All huts have a microwave oven. A microwave oven is also available in the common area of building 360 and at the BARC. There might be some food left from previous projects, but plan to purchase food, spices, and condiments. Leftover items can be shared with subsequent groups.



What are the sleeping arrangements in the huts?

Expect to sleep in a room with multiple occupants. There are usually 2 twin beds in each bedroom. In some huts, there may be bunk beds. Housing is scarce in Barrow and space is at a premium. BASC provides a set of sheets, pillows, blanket and towels for every bed. All the bedding equipment is new (replaced March 2010). You should provide your own toiletries.

Will I be housed with other members of my project?

The huts, including the bedrooms, are shared space that will be allocated to researchers by BASC. Depending upon the size of a science group, the space may be dedicated to a specific group, or shared between groups. You may be asked to move or to make other accommodations to deal with the limitations of the lodging available.

Will I have housekeeping service?

You are expected to respect the other hut occupants, and to keep the living space tidy by cleaning up after yourselves. A vacuum and other cleaning supplies are in each hut. The common spaces of the huts will be cleaned on a weekly basis by a cleaning service. You will be responsible for your own laundry and for placing trash in the various dumpsters that are near the huts.

Where can I do laundry?

Most huts have laundry machines. You will be expected to work out among yourselves how laundry will be done. Laundry soap is provided by BASC.

What can I do if the hut lodging doesn't work for me?

If you desire to opt out of the shared space you may attempt to rent a hotel room for the duration of your stay, subject to availability. You will be required to pay for this from your personal funds or grant dollars. CPS and BASC will not provide you with hotel rooms, make reservations, or reimburse you for expenses related to hotel rooms. BASC cannot guarantee that transportation to/from hotel accommodations will always be available. A taxi service is available at your own expense.